

UNCLASSIFIED

OFFICE OF ECONOMIC AID

THE MEDICALLY INDUSTRY

DIAGNOSTIC

ORGANIZATIONAL

CHART

* Deleted per
Commonwealth
letter 1/26/93

HCEA REGION II

SECRETARY
SUB-SECRETARY

OFFICE OF
TO MEDICAL

DEPARTMENT OF
SOCIAL SERVICES 2/

MEDICAL A
PROG

ADVISORY COMMITTEE

HEALTH
INDUSTRY

INDUSTRY
AGENTS

INDUSTRY

FINANCIAL AND
STATISTICS DIVISION

COORDINATION OFFICE
FOR PRO-FAT

OPERATION DIVISION

STATISTICS SECTION

CORRECTIVE ACTION AND
TRAINING SECTION

FINANCIAL SECTION

INFORMATION SYSTEM
SECTION

DOCUMENT
REVISION SECTION

1) General Health Council

- 2) A Committee appointed by the Program Director composed by the Division's supervisors, prepares corrective action plans based on Quality Control findings. Analyzes, studies and answers to consults submitted by Regional Directors, Department of Health's officials or any other agency.
- 3) The Social Services Department coordinates the Income Eligibility Verification System for the Commonwealth Agencies in compliance with OBRA 1986.

REG
IS
LOCAL
ITS

POLICY & STANDARDS
DIVISION

QUALITY CONTROL

DISABILITY DETERMINATION
BOARD

COORDINATION
IEVS - SECTION

EPSTD-COORDINATION
SECTION

Agencia's Guzman de Boran

23 de noviembre del 1997
José E. Soler Zapata, Director

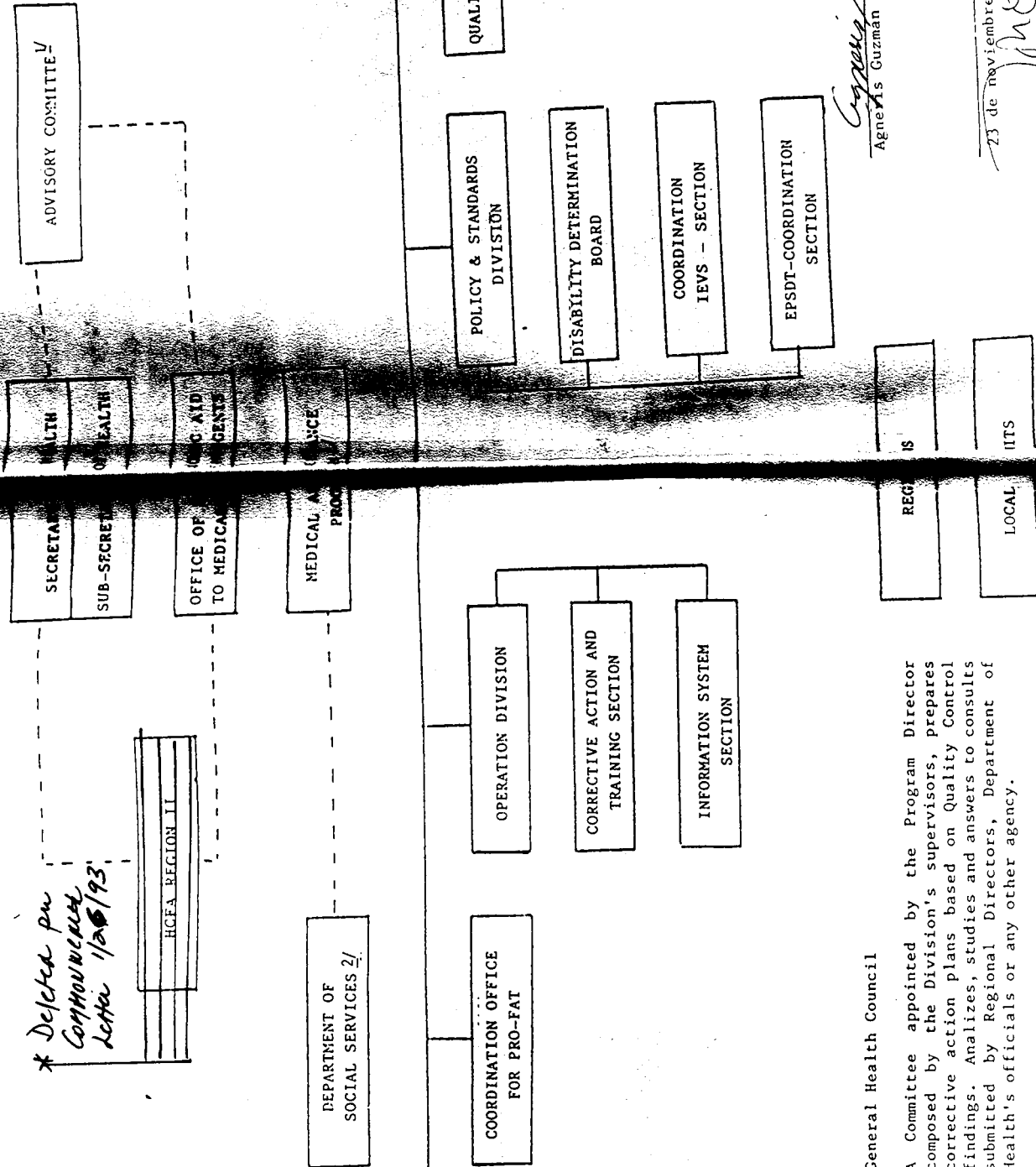
TN 92-11 Approval Date MAR 12 1993

Supersedes TN 79-12 Effective Date OCT 1 - 1992

TN 92-11 Approval

Supersedes TN 79-12 Effective

ORGANIZATION CHART



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Agencia de Guzman de Miran
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23 de noviembre de 1997

José E. Soler Zapata, M.D.

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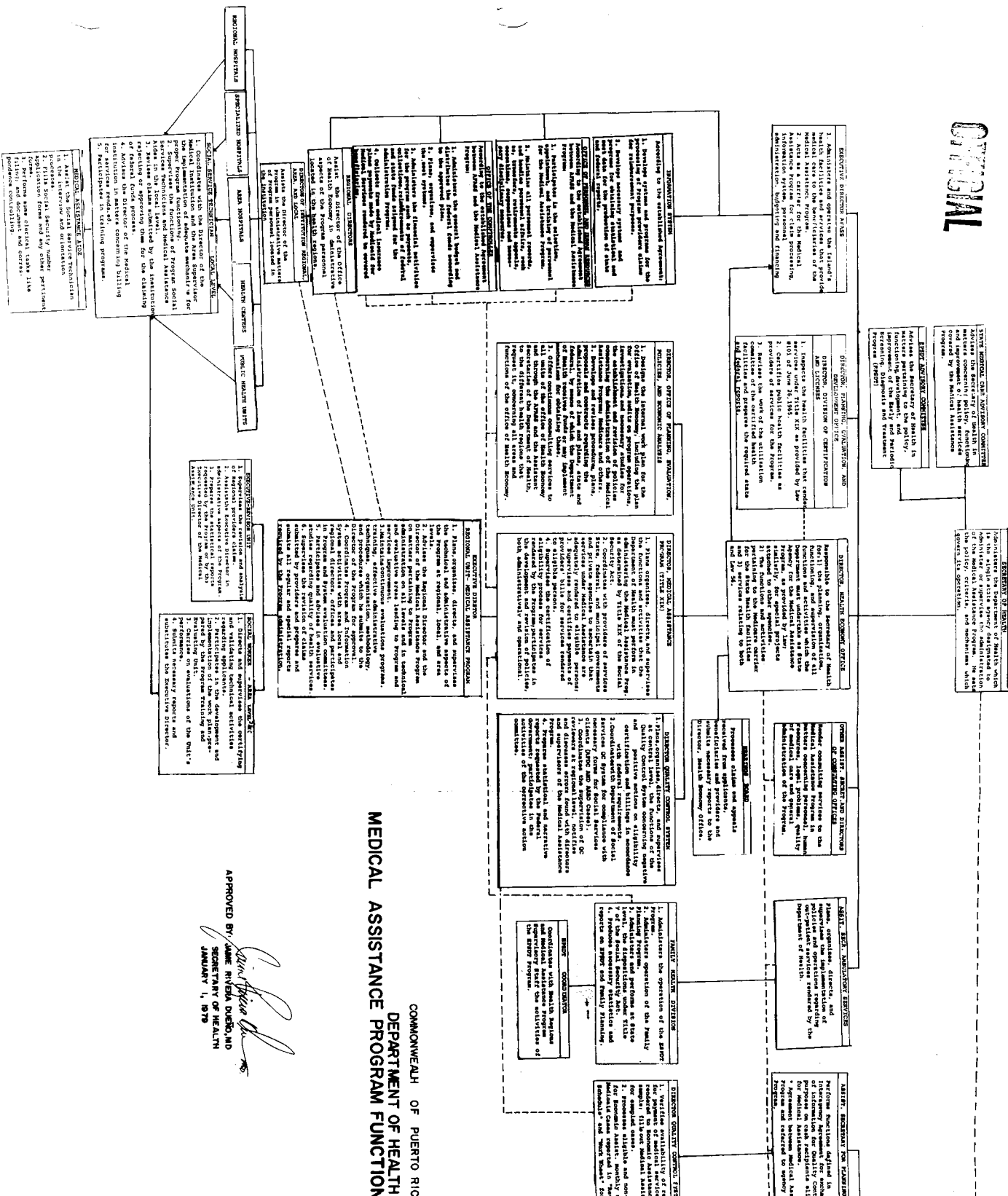
Effective Date OCT 1 - 1982


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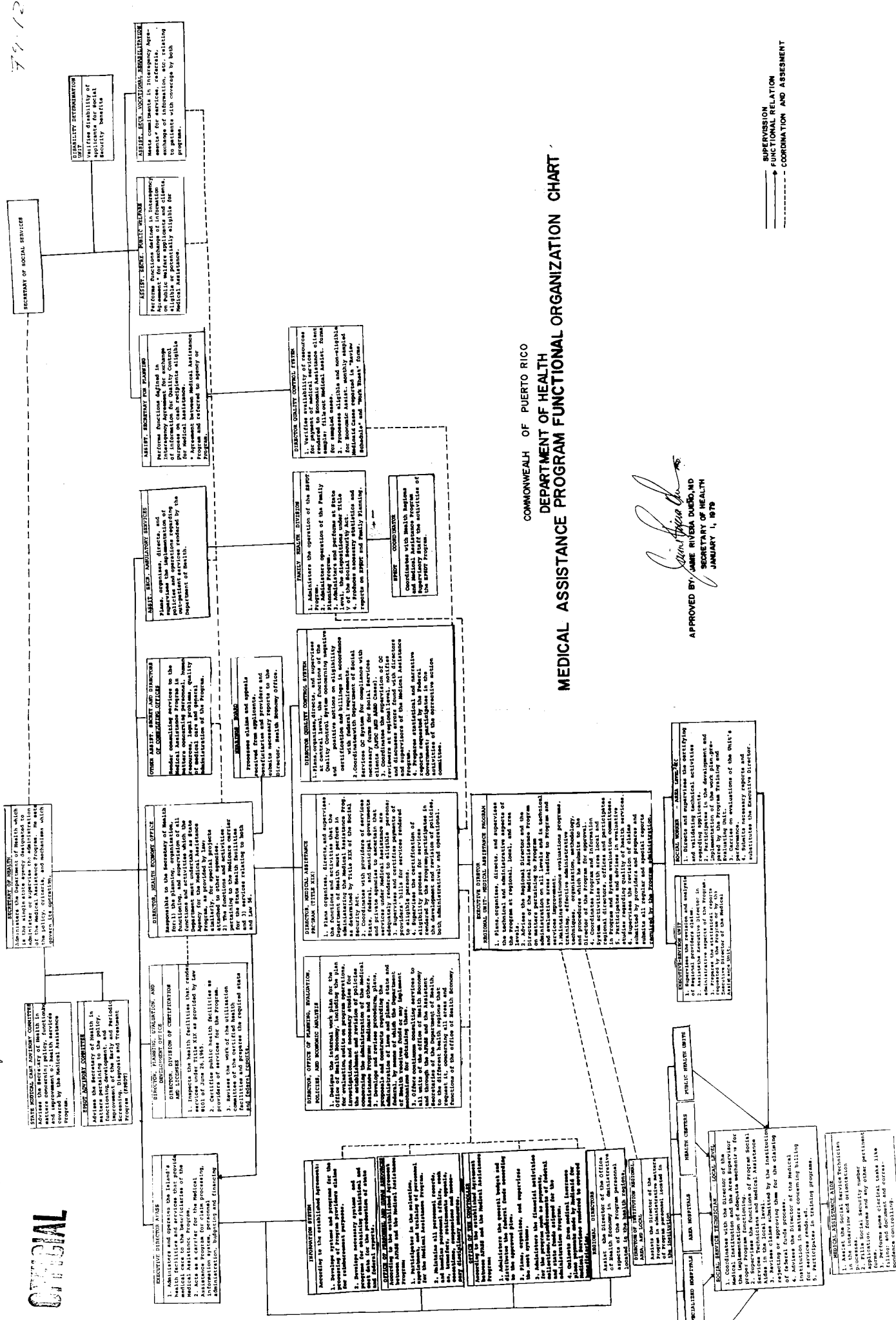
De Hof Avenue, 1st Floor

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APPROVED BY:  JAIME RIVERA DUEÑO, MD
SECRETARY OF HEALTH
JANUARY 1, 1978

79-12



COMMONWEALTH OF PUERTO RICO
DEPARTMENT OF HEALTH
MEDICAL ASSISTANCE PROGRAM FUNCTIONAL ORGANIZATION CHART

APPROVED BY: *[Signature]*
SECRETARY OF HEALTH
JANUARY 1, 1979

SUPERVISION
FUNCTIONAL RELATION
COORDINATION AND ASSESSMENT

OFFICIAL

ATTACHMENT 1.2- B

STATE PLAN UNDER TITLE XIX
OF THE SOCIAL SECURITY
MEDICAL ASSISTANCE PROGRAM

STATE: COMMONWEALTH OF PUERTO RICO

GENERAL EXPOSITION

ECONOMIC
OFFICE OF ^A AID TO THE MEDICALLY INDIGENT

ECONOMIC

The Office of ^A Aid to the Medically Indigent, correlates to the Standards and Programmatic Area of the Department of Health.

This office holds a series of functional relationships with local Department structure. This is possible due to the fact that all monitoring related to health, and in particular, to the Medical Assistance Program is under its jurisdiction.

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The Office has been established in response to the following needs of the Medical Assistance Program and the Department of Health in general. Among these are the adequate attention of the growing complexity of federal reports; improvement of third party payments; continuous follow-up upon federal legislation on health care financing; to strengthen the implementation of standards, plans systems and procedures; to constantly keep surveillance on possible fraud and abuses regarding the utilization of health services and facilities; to analyze fiscal and managerial reports in order to identify and evaluate their impact and rel^evance; to keep up an active follow-up on the sources of federal, state and private funding; to monitor the ~~price fixing~~ ^{rate setting} for hospital-ambulatory services; to provide an advise and monitor the

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economic aspects on the contract negotiations; to keep up an effective coordination with the Regions for an adequate Medicaid Program implementation; to be directly responsible for studies and reports on Medicaid Quality Control.

Medicaid Program operates within the Health Department Organization that establishes eight (8) health regions. Within these regions Medicaid Program has 88 local offices.

- Advisory Committee

The General Council of Health at Puerto Rico's Department of Health, functions as the advisory committee to the Medicaid Program. It was created on State Law 11 of June 23, 1976 on accordance to PL-93-641 of 1974, as ammended.

The General Health Counsel is composed of 25 members representing different geographical areas of Puerto Rico and among it's members there are health providers, consumers, financing executives, lawyers, and ex-oficio members from Social Services Department, Education, Addiction and State Insurance Funds Departments as well as the School of Medicine of the Univesity of Puerto Rico.

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STATE: COMMONWEALTH OF PUERTO RICO

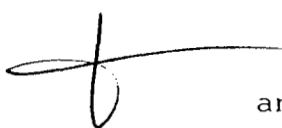
The specific functions of each Division under the Director of the OAMI shall be as follows:

I. Medical Assistance Program Division (Title XIX)

Responsible for the administration, monitoring and coordination, islandwide of the Medicaid program thus providing consistent program direction in accordance with the Federal and State requirements.

These functions are channeled thru the following divisions:

1. Eligibility Determination and Standards Setting Section

 Responsible for the development of program policies and procedures; basic needs eligibility standards; production and updating of the necessary program manuals, and materials; and updating of state plan and state program manual and other manuals pertinent to IEVS.

Policy and Standards Division

1. Policy Unit:

Studies the existing rules and guides, as well as their proceedings, and is kept aware of every change coming from federal level to keep them up to date and in compliance

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MEDICAL ASSISTANCE PROGRAM

STATE: COMMONWEALTH OF PUERTO RICO

- a. studies the questions sent by local annual regional personnel to clarify doubts and uniform procedures.
- b. keeps up to date the Program's Policy and Procedures manual.
- c. studies and keeps up to date the State Plan.
- d. studies and keeps up to date the federal Medicaid manual (Parts 1-14)

EPSDT Section

 Responsible for the coordination of EPSDT activities with the Department of Social Services and Title V. It will be responsible for the monitoring of the program activities and for the provision of program evaluation and reports.

Disability Determination Board

Evaluate the disabled individuals who apply for the Program benefits because of their disability and their socio-economic poverty.

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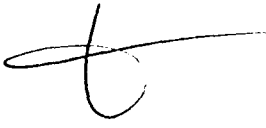
STATE: COMMONWEALTH OF PUERTO RICO

Validation Board

Certify the Blind Category applicants who comply with the socio-economic eligibility condition and requirements.

2. Field Operations Monitoring

This Division is responsible of the program monitoring operations islanwide to provide technical assistance; assessment to the program and services administrative personnel.

 Plans, organizes, directs and supervises the technical aspects of the Program at regional and local levels.

Advices the Regional Directos of the Medicaid Program on matters pertaining the Program and in technical and evaluation areas leading to Program and services agreement.

Maintains continous evaluation programs training, effective administrative techniques, organization, methodology, and procedures which submits to the Program Director for approval.

Coordinates Program and Information System activities with regional and local offices and participates on Program and system evaluation comittees. TN 92-11 Approval Date MAR 12 1993

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Participates and advices in evaluative studies regarding
quality of health services.

a. Corrective Action Section - coordinates and
establish corrective action plans with central
office staff to be implemented as pointed out by
the Quality Control System.

b. Training Section - Studies, analyzes, organizes and
evaluates training needs on the different Program
Areas and develop and adequate training program to
satisfy them.

c. Information System Section - Coordinates Program
and Information System activities with ODSI,
regional and local offices. Participates in
Program system evaluation committees.

3. Financial Management Statistical Division

Responsible for the revision and approval of
provider

claims, selection of the sample for processing
purposes, revision and approval of provider cost
reports, preparation and submittal of federal
reimbursement and budget.

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